

Interim Report Overview and Checklist

Each committee must submit an interim report to The Winnipeg Foundation in December.

Below is a list of things that should be included in the report:

- List of organizations** your committee would like to visit and their **registered charity numbers**.
- A creative, **hi-res photo of your committee** (to be submitted electronically), and the first and last **names of the members of your committee**.
- Your committee's **cause**.
- Your committee's **mission statement**.



Please note you should enter the list of the 5-20 organizations you wish to visit in the Google Doc.

Submit the organizations you intend to visit through Google Docs. Your Winnipeg Foundation Reps and Staff Advisors will be sent the link to the Google Doc in early October.

Once The Winnipeg Foundation has reviewed all lists, we'll confirm with you that you can go ahead and arrange your site visits. We'll also provide the complete list of organizations that YiP committees are planning to visit. (Some committees want to make sure that YiP grant money is spread as far as possible and don't like to visit organizations if they know someone else will.)

Interim Report Information

School	
Mission Statement	
Your committee's cause	