

The Winnipeg Foundation

Youth Timeline 2020-2021

September 2020

- Welcome back!

Important Dates

September 1 Endowment Matching
September 23 Deadline to confirm committee participation

October 2020

- Recruit new members, establish committee, decide on meeting structure and schedule
- Elect chair(s), Winnipeg Foundation Youth Reps and other committee member roles
- Follow up with 2019-2020 grant recipients
- Sign up for an "in-school" workshop through the [YiP Workshops 2020 Google Spreadsheet](#)

Important Dates

October Receive \$500 admin grant from The WPG FDN
October 14 Advisors Meeting; 5:00pm; Teams
October 15 YiP workshops begin; Teams
October 28 Deadline to submit beginning of the year package and sign up for a workshop

November 2020

- Start your list of organizations you'd like to interview
- Write down each organization's charitable number, ensuring they are registered through [Canada Revenue Agency \(CRA\)](#)
- Contact the organization or The Winnipeg Foundation if it is not listed on the CRA website
- Enter list of organizations and charitable numbers in the [YiP Interviews 2020 Google Spreadsheet](#)

Important Dates

November 4 1st WPG FDN Youth Rep Meeting; 5:00pm; Teams
November 12 YiP Conference; Zoom
November 30 Last day for workshops

December 2020

- Complete interim report, including Cause, mission statement, and photo
- Complete list of organizations you want to interview
- Write down each organization's charitable number, ensuring they are registered through [Canada Revenue Agency \(CRA\)](#)



- Contact the organization or The WPG FDN if it is not listed on the CRA website
- Enter list of organizations and charitable numbers in the [YiP Interviews 2020 Google Spreadsheet](#)
- Start developing interview questions

Important Dates

December 11 Deadline to submit your interim report, including the list of organizations you'd like to interview

January 2021

- Optional: Second "in-school" workshop from The WPG FDN
- Once you receive confirmation from The WPG FDN, contact organizations to schedule interviews
- Organization interviews begin

Important Dates

January Second "in-school" workshop; Teams (optional)

January 1 Receive confirmation on organization interviews

January 2 Begin interviews

January 6 2nd WPG FDN Reps meeting; 5:00pm; Teams

February 2021

- Continue organization interviews
- Send a thank you letter or email to all organizations interviewed
- Begin submitting grant recommendations online

Important Dates

February 1 YiP grant recommendations portal opens

February 8 Non-instructional Day – Winter volunteer activity

March 2021

- Finish organization interviews
- Share interview reports with your committee and make granting decisions
- Send a thank you letter or email to all organizations interviewed (if not already done)
- Submit all grant recommendations online

Important Dates

March 1 Applications to be a SIP intern open (online)

March 3 3rd WPG FDN Rep meeting; 5:00pm; Teams

March 19 Deadline to complete organization interviews

March 26 Online grant recommendations and final reports due



March 29 - Spring Break
April 2

April 2021

- After grants have been confirmed by The WPG FDN, formally notify grant recipients and grant declines

Important Dates

April Receive notification of approved/declined grant recommendations from The WPG FDN
April 7 4th WPG FDN Rep meeting; 5:00pm; Teams
April 9 Applications to be a SIP intern close
April 16 Non-instructional Day – Tentative storytelling workshop for Pitch Party
April 31 Deadline to invite grantees to YiP Celebration and notify declines

May 2021

Important Dates

May 3 Non-instructional day – Spring Volunteer Activity
May 18 RSVP Deadline for SC
May 20 YiP Celebration
Late May Successful intern applicants are notified

June 2021

- Submit financial report and unused admin grant funds back to The WPG FDN

Important Dates

June 1 Financial reports, unused administrative grant money and evaluations due
June 30 Unused YiP administrative grants are endowed

July 2021

Important Dates

July 5 SIP breakfast/internships start
July 12 SIP site visits begin

August 2021

Important Dates

August 27 SIP ends

TBD: Pitch Party 2021!

