



Audited Financial Statements of The Winnipeg Foundation September 30, 2020



INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of The Winnipeg Foundation

Opinion

We have audited the financial statements of The Winnipeg Foundation (the "Foundation"), which comprise the statement of financial position as at September 30, 2020, and the statements of operations and changes in fund balances and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies (collectively referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of The Winnipeg Foundation as at September 30, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO").

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards ("Canadian GAAS"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Foundation in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Foundation's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian GAAS will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Deloitte LLP

Chartered Professional Accountants
December 15, 2020
Winnipeg, Manitoba

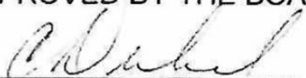
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THE WINNIPEG FOUNDATION
Statement of Financial Position
September 30, 2020

	<u>2020</u>	<u>2019</u>
ASSETS		
Cash and short term investments (Note 7(d))	\$ 48,469,479	\$ 22,734,889
Investments (Note 7(d))	1,358,953,869	1,180,276,179
Accounts receivable	211,167	96,189
Other assets (Note 3)	5,257,190	5,065,545
	\$ 1,412,891,705	\$ 1,208,172,802
LIABILITIES		
Accounts payable	\$ 1,163,880	\$ 921,663
Grant commitments	41,847,897	37,017,429
Agency managed funds (Note 5(a))	99,436,073	97,641,571
Manitoba community foundation managed funds (Note 5(b))	95,689,501	70,261,506
	238,137,351	205,842,169
Commitments (Note 8)		
FUND BALANCES		
Restricted	902,830,912	736,622,916
Discretionary	268,814,467	263,906,456
Operating	3,108,975	1,801,261
	1,174,754,354	1,002,330,633
	\$ 1,412,891,705	\$ 1,208,172,802

APPROVED BY THE BOARD

 Director

 Director

THE WINNIPEG FOUNDATION
Statement of Operations and Changes in Fund Balances
September 30, 2020

	2020				2019
	Restricted	Discretionary	Operating	Total	Total
REVENUE					
Gifts	\$ 143,287,785	\$ 5,125,167	\$ 10,000	\$ 148,422,952	\$ 222,631,554
Gifts for immediate granting	14,095,314	2,047,501	-	16,142,815	14,025,454
Interest and dividend income	28,553,256	9,717,518	5,034,031	43,304,805	30,584,030
Realized capital gains	20,895,505	6,632,110	37,978	27,565,593	11,729,957
Net change in unrealized capital gains (losses)	12,230,804	537,763	(153,056)	12,615,511	19,210,612
Investment (fee) recovery	(2,867,753)	(930,172)	4,438,982	641,057	595,190
Administrative (fee) recovery	(3,009,316)	(1,291,068)	5,032,516	732,132	596,669
	213,185,595	21,838,819	14,400,451	249,424,865	299,373,466
EXPENDITURES					
Grants approved	47,805,859	17,645,597	-	65,451,456	50,553,719
Investment management costs	-	-	4,445,047	4,445,047	3,955,621
Administration	-	-	7,104,641	7,104,641	6,981,365
	47,805,859	17,645,597	11,549,688	77,001,144	61,490,705
EXCESS OF REVENUE OVER EXPENDITURES	165,379,736	4,193,222	2,850,763	172,423,721	237,882,761
FUND BALANCE, BEGINNING OF YEAR	736,622,916	263,906,456	1,801,261	1,002,330,633	764,447,872
TRANSFERS	828,260	714,789	(1,543,049)	-	-
FUND BALANCE, END OF YEAR	\$ 902,830,912	\$ 268,814,467	\$ 3,108,975	\$ 1,174,754,354	\$ 1,002,330,633

THE WINNIPEG FOUNDATION
Statement of Cash Flows
September 30, 2020

	<u>2020</u>	<u>2019</u>
OPERATING ACTIVITIES		
Excess of revenue over expenditures	\$ 172,423,721	\$ 237,882,761
Depreciation	306,226	251,503
Unrealized gains on investment	(12,615,511)	(19,210,612)
	160,114,436	218,923,652
Changes in non-cash operating working capital items:		
Accounts receivable	(114,978)	(32,989)
Accounts payable	242,217	13,059
Grant commitments	4,830,468	5,823,826
	165,072,143	224,727,548
MANAGED FUND ACTIVITY		
Increase in managed funds	27,222,497	17,841,605
INVESTING ACTIVITIES		
Acquisition of capital assets	(437,325)	(535,209)
Net purchases of long term investments	(166,122,725)	(251,623,531)
	(166,560,050)	(252,158,740)
NET INCREASE (DECREASE) IN CASH POSITION	25,734,590	(9,589,587)
CASH AND SHORT TERM INVESTMENTS, BEGINNING OF YEAR	22,734,889	32,324,476
CASH AND SHORT TERM INVESTMENTS, END OF YEAR	\$ 48,469,479	\$ 22,734,889

THE WINNIPEG FOUNDATION

Notes to the Financial Statements

September 30, 2020

1. ORGANIZATION

The Winnipeg Foundation ("The Foundation") was established in 1921 to benefit the citizens of Winnipeg by supporting not-for-profit, charitable, educational and cultural organizations. The capital held for investment is contributed to or placed with The Foundation for this purpose.

The Foundation is a registered charity and is classified as a public foundation for purposes of the Income Tax Act (Canada).

2. SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and reflect the following significant accounting policies:

a) *Externally and internally restricted funds*

The Foundation maintains several funds within its assets as follows:

The Restricted and Discretionary funds consist primarily of endowment funds established from gifts by donors which are designated to remain under The Foundation's management in perpetuity. Such donations are invested proportionately in The Foundation's Consolidated Trust Fund so that each fund is adjusted monthly by its proportionate share of investment gains and losses.

The Restricted fund is comprised of funds which are used for specific purposes as specified by the donor and approved by the Board. The Discretionary fund is comprised of funds which are used for needs of the community at the discretion of the Board. The Operating Fund comprises the resources available for The Foundation's general operating activities.

b) *Income and expense recognition*

The Foundation uses the restricted fund method of accounting for gifts. Gifts are recognized as revenue when received. Expenses are recorded on the accrual basis of accounting.

Interest and dividend income as well as realized and changes in unrealized capital gains and losses are recorded on an accrual basis.

Pursuant to its Spending Policy, it is the long term objective of The Foundation to make available for annual grant-making activities an amount of 4.5% of the average of the preceding 12 quarters' fair value of each fund in the Consolidated Trust Fund. The Foundation monitors an inflation protected target which is required to protect 90% of the purchasing power of the original gifts.

THE WINNIPEG FOUNDATION
Notes to the Financial Statements
September 30, 2020

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

b) Income and expense recognition (continued)

The difference between the inflation protected target and the fair value is monitored, and if this excess deteriorates or improves on an average three year basis, the spending rate will be adjusted. The Foundation's Spending Policy range is 4.0% to 5.0%. Any adjustment to grant making will not be greater than 0.2% in any given year, and any adjustment to the inflation protected target will not be greater than 4% in any given year. The Board reserves the right to consider other factors when determining the spending rate when the annual market value has a surplus of \$100 Million compared to the inflation protected target. For 2020, the spending rate was 5.0% (2019 – 5.0%). In 2021, this rate will be 5.0%. It is the standard policy of The Foundation to apply an annual administrative recovery charge as per its fee policy and actual investment costs.

Alternate spending policies have been established by agreement with some respective donors. The Foundation's minimum requirement in reaching agreement with donors on spending policies for these funds is in adherence to the requirements of Canada Revenue Agency (CRA), which require spending equal to at least 3.5% of average fair value calculated over two years.

c) Cash and short term investments

Cash and short term investments are made up of unrestricted cash and short term investments with maturity of one year or less at the balance sheet date. Included in cash and short term investments at September 30, 2020 is cash of \$40,833,884 (2019 - \$16,955,578) and short term investments of \$7,635,595 (2019 - \$5,779,311).

d) Capital assets

The Foundation records its capital assets at their historical cost. Depreciation is provided for at rates ranging between 10% and 30%, calculated on a straight-line basis. Leasehold improvements, net of tenant inducements, are depreciated on a straight-line basis over the life of the lease.

e) Financial instruments

Financial assets and financial liabilities are initially recognized at fair value when The Foundation becomes a party to the contractual provisions of the financial instrument. Subsequently, all financial instruments are measured at amortized cost, except for investments which The Foundation has chosen to measure at fair value. The fair value of The Foundation's investments in marketable securities quoted in an active market include bonds, debentures, preferred shares and common shares, which are based on the year end published close prices. The fair value of mortgages, real estate and infrastructure investments is determined by the respective investment manager.

Purchases and sales of investments are recorded at the trade date and transaction costs are expensed as incurred and recorded in the Statement of Operations. Changes in unrealized gains and losses are recognized in the Statement of Operations.

THE WINNIPEG FOUNDATION
Notes to the Financial Statements
September 30, 2020

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

e) Financial instruments (continued)

With respect to financial assets measured at cost or amortized cost, The Foundation recognizes an impairment loss, if any, in net earnings when it determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows. When the extent of impairment of a previously written-down asset decreases and the decrease can be related to an event occurring after the impairment was recognized, the previously recognized impairment loss shall be reversed in net earnings in the period the reversal occurs.

f) Bequests and other donations

Bequests and other donations are recorded when received.

g) Grant commitments

Grant commitments are recorded in the year approved.

h) Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into Canadian dollars at the exchange rates in effect at the statement of financial position date and non-monetary assets and liabilities are translated at the exchange rate prevailing when the asset was acquired. Revenues and expenses are translated into Canadian dollars at the exchange rates in effect on the date of the transaction, except for amortization, which is translated at historical rates. Exchange gains and losses on translation of foreign currencies are reflected in the Statement of Operations.

i) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of receipts and disbursements during the reporting period. Significant estimates included in these financial statements relate to the valuation of the investments, artwork, charitable remainder trusts and the cash surrender value of life insurance policies as well as the useful life of capital assets. Actual results could differ from these estimates.

3. OTHER ASSETS

	<u>2020</u>	<u>2019</u>
Works of art	\$ 807,590	\$ 803,269
Cash surrender value of life insurance policies	1,318,891	1,307,862
Charitable remainder trusts	1,790,423	1,745,227
Capital assets (Note 4)	1,340,286	1,209,187
	<u>\$ 5,257,190</u>	<u>\$ 5,065,545</u>

THE WINNIPEG FOUNDATION
Notes to the Financial Statements
September 30, 2020

3. OTHER ASSETS (continued)

The Foundation is the owner and capital beneficiary of certain charitable remainder trusts, under which The Foundation will become entitled to the investment income from these funds upon the death of the income beneficiaries. The charitable remainder trusts are carried at their estimated net present value, calculated as the current fair value of the trusts' assets discounted by the estimated time until which The Foundation is entitled to the income earned by the trusts' assets.

4. CAPITAL ASSETS

	<u>2020</u>			<u>2019</u>
	<u>Cost</u>	<u>Accumulated Depreciation</u>	<u>Net Book Value</u>	<u>Net Book Value</u>
Furniture & equipment	\$ 431,941	\$ 314,031	\$ 117,910	\$ 134,565
Computers & peripherals	2,058,923	1,613,744	445,179	246,784
Leasehold improvements	1,488,555	773,914	714,641	823,246
Communications	7,429	7,429	-	118
Website	151,304	91,413	59,891	4,474
Trademark	2,961	296	2,665	-
	\$ 4,141,113	\$ 2,800,827	\$ 1,340,286	\$ 1,209,187

5. MANAGED FUNDS

Managed funds represent funds beneficially owned by other organizations for which the income and capital is designated for the benefit of those organizations. Certain organizations, which includes various Manitoba community foundations and other not-for-profit agencies, have placed their investment capital, including their endowment capital, with The Foundation to be managed as part of The Foundation's investment portfolio. This enables The Foundation to foster the growth and development of Manitoba's community foundations by providing support for their activities.

As at September 30, 2020, 51 (2019 - 49) community foundations and 23 (2019 - 21) agencies were working together with The Foundation in this manner. The capital beneficially owned by other organizations is included in The Foundation's managed funds.

a) Agency managed funds

	<u>2020</u>	<u>2019</u>
Contributions	\$ 363,158	\$ 8,929,474
Investment income	6,368,449	5,719,820
Investment and administrative fees	(689,920)	(649,998)
Distributions	(4,247,185)	(4,010,951)
Change during the year	1,794,502	9,988,345
Balance, beginning of year	97,641,571	87,653,226
Balance, end of year	\$ 99,436,073	\$ 97,641,571

THE WINNIPEG FOUNDATION
Notes to the Financial Statements
September 30, 2020

5. MANAGED FUNDS (continued)

b) Manitoba community foundation managed funds

	<u>2020</u>	<u>2019</u>
Contributions	\$ 22,520,784	\$ 7,095,367
Investment income	6,910,407	4,280,292
Investment and administrative fees	(682,979)	(569,120)
Distributions	(3,320,217)	(2,953,279)
Change during the year	<u>25,427,995</u>	7,853,260
Balance, beginning of year	70,261,506	62,408,246
Balance, end of year	<u>\$ 95,689,501</u>	<u>\$ 70,261,506</u>

6. INVESTMENT POLICY

In accordance with The Foundation's mission to benefit the people of Winnipeg by supporting not-for-profit, charitable, educational and cultural organizations, the Board of Directors developed an Asset Management Governance Plan and a Statement of Investment Beliefs, Policies and Guidelines, which endeavors to protect the purchasing power of the funds entrusted to The Foundation while achieving maximum returns consistent with prudent investment. The Foundation's investment policy applies to all investments held in The Foundation's Consolidated Trust Fund. The investment policy includes restrictions regarding the minimum and maximum amount of all holdings, the maximum amount of foreign equity holdings and the maximum to be invested in any one related group or industry.

7. RISK MANAGEMENT

The Foundation actively manages the risks that arise from its use of financial instruments, including liquidity, credit and market risk. The Foundation adheres to an investment policy that outlines the objectives, constraints, and parameters related to its investing activities. This policy prescribes limits around the quality and concentration of investments held by The Foundation. Management regularly reviews The Foundation's investments to ensure all activities adhere to the investment policy. The Foundation may periodically enter into exchange rate contracts to manage foreign currency exposure but does not engage in other hedging transactions.

a) *Liquidity Risk*

Liquidity risk is the risk that The Foundation cannot meet a demand for cash or fund its obligations as they come due. A key liquidity requirement for The Foundation is grant commitments. Liquidity risk is managed by investing the majority of The Foundation's assets in investments that are traded in an active market and can be readily liquidated. In addition, The Foundation aims to retain sufficient cash positions to maintain liquidity. The majority of The Foundation's investments are considered readily realizable and liquid, therefore The Foundation's liquidity risk is considered minimal. The Foundation's contractual liabilities are all due within one year, with the exception of lease commitments as set out in Note 8.

7. RISK MANAGEMENT (continued)

b) Credit Risk

Credit risk is the potential for financial loss should a counterparty in a transaction fail to meet its obligations. The Foundation's investments in short term investments, bonds and debentures and mortgages are subject to credit risk. The maximum exposure to credit risk on these financial instruments is their carrying value. The investment policy of The Foundation mandates that at least 80% of the bond portfolio have a minimum credit rating of A; up to 20% of the bond portfolio can be invested in bonds with a BBB rating. The investment policy also mandates that short term investments have a minimum credit rating of R-1 when purchased. Guaranteed Investment Certificate deposits issued by Credit Unions of Manitoba are guaranteed by Deposit Guarantee Corporation of Manitoba. The Foundation monitors its credit risk management policies regularly to evaluate their effectiveness.

c) Market Risk

Market risk is the potential for financial loss to The Foundation from changes in the values of its financial instruments due to changes in interest rates, currency exchange rates or other price risk. The investments of The Foundation are subject to normal market fluctuations and to the risk inherent in investment in capital markets.

Interest Rate Risk

Interest rate risk is the risk that changes in interest rates will affect future cash flows or fair values of financial instruments. Interest rate risk arises when The Foundation invests in interest-bearing financial instruments, and therefore The Foundation is exposed to interest rate risk on its bond portfolio. The Foundation also invests in mortgages secured by real estate which are subject to interest rate risk. The objective of The Foundation's investment policy is to manage its interest rate exposure.

Currency Risk

Currency risk is the risk that the value of financial instruments denominated in currencies other than the functional currency of The Foundation, which is the Canadian dollar, will fluctuate due to changes in foreign exchange rates. The Foundation is exposed to currency risk on its foreign market preferred and common stock and its foreign market bonds and debentures, as the prices denominated in foreign currencies are converted to The Foundation's functional currency in determining fair value. The objective of The Foundation's investment policy is to manage currency risk by maintaining a geographically diversified portfolio. The most significant exposure to currency risk is \$275,220,937 (19.6%) (2019 - \$245,911,125 (20.4%)) of investments in US Dollars.

THE WINNIPEG FOUNDATION
Notes to the Financial Statements
September 30, 2020

7. RISK MANAGEMENT (continued)

c) Market Risk (continued)

Currency Risk (continued)

Summary of currency exposure is as follows:

	<u>2020</u>	<u>2019</u>
US Dollar	\$ 275,220,937	\$ 245,911,125
Euro	58,291,863	53,909,580
Hong Kong Dollar	30,328,681	12,360,442
Japanese Yen	28,539,187	23,498,861
Other	96,927,167	97,347,689
Total	\$ 489,307,835	\$ 433,027,697

The other category consists of 10 other currencies exposures ranging from \$1.4 million to \$22 million.

Other Price Risk

Other price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether those changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market. The Foundation is exposed to other price risk through its investments in listed shares for which the value fluctuates with the quoted market price and through its investment in mortgages, real estate and infrastructure. The objective of The Foundation's investment policy is to manage other price risk by maintaining a portfolio which is diversified across geographic and industry sectors. The performance of The Foundation's investments is monitored by measuring against a benchmark consisting of relative weightings of various stock exchanges.

d) Risk Concentrations

The risks discussed above exist where a significant portion of the portfolio is invested in securities which have similar characteristics or similar variations relating to economic or political conditions.

THE WINNIPEG FOUNDATION
Notes to the Financial Statements
September 30, 2020

7. RISK MANAGEMENT (continued)

d) Risk concentrations (continued)

As at September 30, 2020 the investment portfolio includes the following concentrations:

	2020		2019	
	%	Fair Value	%	Fair Value
Cash and Short Term Investments				
Canada	3.0%	\$ 42,391,279	1.5%	\$ 17,962,949
International	0.3%	4,965,466	0.3%	3,547,843
Corporate – Canada (GIC's)	0.1%	1,112,734	0.1%	1,224,097
	3.4%	48,469,479	1.9%	22,734,889
Bonds and Debentures				
Corporate - Canada	0.4%	5,160,407	0.4%	4,562,216
Pooled Fund - Canada	20.2%	284,503,552	21.0%	253,379,702
	20.6%	289,663,959	21.4%	257,941,918
Mortgages				
Canadian Pooled Mortgage Fund	9.0%	126,582,188	8.3%	99,923,557
Preferred and Common Stock				
Canada	11.2%	158,293,259	12.2%	146,914,598
Canadian Pooled Equity Fund	12.1%	169,703,005	11.7%	140,734,783
United States	7.7%	108,055,308	7.5%	90,779,844
United States Pooled Equity Funds	11.5%	162,534,066	12.7%	152,285,616
International	15.2%	213,752,996	15.5%	186,414,394
	57.7%	812,338,634	59.6%	717,129,235
Real Estate				
Canadian Pooled Real Estate Fund	4.5%	63,314,116	5.1%	61,083,785
Infrastructure				
Global Infrastructure	4.8%	67,054,972	3.7%	44,197,684
	100.0%	\$ 1,407,423,348	100.0%	\$ 1,203,011,068
Represented as:				
Cash and short term investments		\$ 48,469,479		\$ 22,734,889
Investments		1,358,953,869		1,180,276,179
		\$ 1,407,423,348		\$ 1,203,011,068

THE WINNIPEG FOUNDATION
Notes to the Financial Statements
September 30, 2020

8. COMMITMENTS

a) Lease commitments

The Foundation has lease commitments for office space expiring in April 30, 2027 for which the total lease minimum payments are \$2,004,452.

The minimum annual base rent commitments under the lease agreements for the next five years are as follows:

2021	\$ 259,276
2022	275,146
2023	294,006
2024	294,006
2025	294,006

b) Social Impact Bond

The Foundation has committed \$1,000,000 to a social impact bond with the Southern First Nations Network of Care of which \$600,000 was paid at September 30, 2020 (2019 - \$100,000).

9. ADMINISTRATION

The Board of Directors has established an objective that administration expenses excluding Manitoba community foundations net expenses and investment management costs are not to exceed 0.75% of the average fair value of assets for the year. Actual expenses incurred for the year amounted to 0.54% (2019 - 0.64%) of the average fair value of The Foundation's assets excluding assets related to Manitoba community foundations.

The components of these expenses are as follows:

	2020		2019	
	Amount	% of Average Fair Value of Assets	Amount	% of Average Fair Value of Assets
Administration:				
Salaries and employee benefits	\$ 4,236,807		\$ 3,866,353	
Occupancy and technology costs	1,363,279		1,219,590	
Communications and donor relations	426,760		486,998	
Other program and administration	598,532		899,886	
Total net administration	\$ 6,625,378	0.54%	\$ 6,472,827	0.64%
Investment management costs	\$ 4,445,047	0.34%	\$ 3,955,621	0.37%

THE WINNIPEG FOUNDATION

Notes to the Financial Statements

September 30, 2020

9. ADMINISTRATION (continued)

Administrative support for Manitoba community foundations totaled \$479,263 (2019 - \$508,538), which were recovered.

The Foundation maintains a defined contribution pension plan to which it contributes a percentage of employees' salaries. The total amount contributed to the Plan by The Foundation and recognized as an expense for the year ended 2020 was \$205,160 (2019 - \$170,008).

10. CAMP MANITOU

On April 25, 2017, The Foundation became the sole corporate member of Camp Manitou (the "Camp") through a formal agreement between The Foundation and five service clubs of Winnipeg. The Camp was founded in 1930 with the mission to provide an enriching experience for children and youth who would not otherwise have the opportunity or resources to do so. The Camp is incorporated under the Companies Act of the Province of Manitoba and is a registered charity under the Income Tax Act. The True North Youth Foundation (TNYF) entered into a 99 year lease and operating agreement effective September 1, 2019. TNYF continues to control the operations, financing and strategic direction of the Camp. The Foundation exercises significant influence over the Camp by virtue of its ability to appoint the Board of Directors of the Camp and accounts for its interest in Camp Manitou at cost, which has been determined to be a nominal amount.

11. THE WINNIPEG FOUNDATION (USA)

In 2007 The Foundation established a non-profit corporation in the United States for charitable purposes. The Winnipeg Foundation USA (the "Corporation") is registered in the State of Minnesota, and is exempt from federal income tax under section 501 (c) (e) of the Internal Revenue Code.

The Corporation is deemed a "Supporting Organization" for the sole purpose of supporting the charitable purpose of The Foundation under section 509 (a) (3) of the Internal Revenue Code. A Supporting Organization operates as a "public charity" under the IRS Code.

It is the policy of the Corporation to distribute all contributions received during the year to The Foundation. During 2020, the Corporation received contributions in the amount of \$644,168 USD (2019 - \$274,437 USD), which was fully distributed to The Foundation and allocated as endowment funds. Therefore, at September 30, 2020, the assets, liabilities, and net assets of corporation are nil.

12. DEVELOPING EVENTS

Coronavirus

On March 11, 2020, the World Health Organization characterized the outbreak of a strain of the novel coronavirus ("COVID-19") as a pandemic which has resulted in a series of public health and emergency measures that have been put in a place to combat the spread of the virus. The duration and impact of COVID-19 is unknown at this time and it is not possible to reliably estimate the impact that these developments will have on the financial results of the Foundation in future periods.