



Youth in Philanthropy

2023 - 2024 Timeline

September 2023

Mid September

- Welcome back! 😊
- Recruit new members, establish the committee, decide on meeting structure and schedule
- Elect chair(s), Youth Leaders, and other committee leadership roles

Late September

- Sign up for an in-school workshop through the [YiP In-school Presentation sign-up](#)

Important Dates

September 6	First day of classes
September 22	Deadline to confirm YiP committee participation
September 25	YiP in-school workshop begins
September 26	Staff Advisors meeting - 5 pm in person at The Winnipeg Foundation
September 30	National Day for Truth and Reconciliation

October 2023

Early October

- Recruit new members, establish the committee, decide on meeting structure and schedule
- Elect chair(s), Youth Leaders, and other committee leadership roles

Mid-Late October

- Receive a \$600 admin grant from The Winnipeg Foundation
- In-school workshops continue

Important Dates

October 3	Non-Instructional Day/ Election Day
October 5	Staff Advisors meeting - 5 pm on Zoom
October 9	Thanksgiving Day
October 13	Deadline to submit YiP Leadership Contact Information
October 13	Deadline to sign up for a YiP In-school Presentation sign-up
October 20	Non-Instructional Day
October 26	1 st Youth Leaders meeting – 5 pm at The Winnipeg Foundation

November 2023

Early November

- Attend Fall Conference
- In-school workshops continue

Mid - Late November

- Make a list of organizations you want to visit or interview
- Ensure that the organizations follow the YiP granting guidelines:

- They must be a registered charity (double check at [Canada Revenue Agency \(CRA\)](#))
- The charity must primarily benefit citizens of Winnipeg
- The charity must adhere to the [Manitoba Human Rights Code](#)

Important Dates

November 1	YiP Conference: 8:30 am – 12:00 pm at Canad Inns Polo Park
November 11	Remembrance Day
November 15	National Philanthropy Day – find a way to celebrate!
November 17	Non-Instructional Day – Fall volunteer activity

December 2023

December

- Choose the organizations you'd like to visit and enter them in the [YiP Site Visit List](#)
- Optional: book a second "in-school" presentation for January by emailing Mercy
- Decide when committee meetings will start again in 2024

Important Dates

December 1	Last Day of in-school presentations
December 5	2 nd Youth Leaders meeting – 5 pm at The Winnipeg Foundation
December 6	Deadline to YiP Site Visit Organizations List
December 22	Last day of school
December 25 - 5	Winter Break

January 2024

Early – Mid January

- Restart committee meetings
- Optional: second in-school presentation by The Winnipeg Foundation
- Choose the organizations you'd like to visit or interview

Late January

- Site visits begin
- Plan other philanthropic initiatives

Important Dates

January 8	School re-opens
January 15	Start site visits and interviews
January 26	Last day to book a second in-school presentation

February 2024

Early – Mid February

- Continue site visits and interviews

Late February

- Send a thank you letter or email to all organizations visited or interviewed
- Begin submitting grant recommendations online

Important dates

February 3	Non-Instructional Day – winter volunteer activity
February 19	Louis Riel Day
February 20	YiP grant recommendation portal opens
February 29	3 rd Youth Reps meeting – 5 pm at The Winnipeg Foundation

March 2024

Early March

- Share site visit reports with your committee and make granting decisions

Mid March

- Finish organization interviews
- Submit all granting recommendations online

Late March

- Send a thank you letter or email to all organizations interviewed (if not already done)

Important dates

March 8	Last day of site visits
March 15	Non-Instructional Day
March 18	Deadline to submit grant recommendations
March 22	Summer Internship Program (SIP) application opens
March 22	Last day of school before Spring Break
March 29	Good Friday
March 25-29	Spring Break

April 2024

Early April

- Send a thank you letter or email to all agencies visited
- Apply for the Summer Internship Program if you are in grade 11 or 12

Mid - Late April

- After The Winnipeg Foundation has confirmed grants, formally notify grant recipients and grant declines
- Plan committee wrap-up event/meeting

Important Dates

April 1	School re-opens from Spring Break
April 12	Receive notification of grant recommendations from The Winnipeg Foundation
April 16	4 th Youth Reps meeting – 5 pm at The Winnipeg Foundation
April 19	Non-Instructional Day

May 2024

Early May

- After The Winnipeg Foundation has confirmed grants, formally invite grant recipients to the 2024 YiP Gala
- Sign up to volunteer for the 2024 YiP Gala

Mid May

- RSVP to YiP Gala

Late May

- Attend 2024 YiP Gala

Important Dates

May 1	RSVP to the 2024 YiP Gala opens
May 6	Non-Instructional Day - Spring volunteer activity or workshop
May 10	Deadline to invite grantees to YiP Gala
May 24	RSVP deadline for the YiP Gala
May 20	Victoria Day
May 30	2024 YiP Gala

June 2024

Early June

- Email Mercy with the unused amount of admin grant funds and send by cheque to The Winnipeg Foundation

Important Dates

June 7	Unused administrative grant funds due
June 28	Last day of school for the 2023-2024 year

