

Youth in Philanthropy Policies & Guidelines

Youth in Philanthropy (YiP) is a program designed to introduce local youth and high school students to philanthropy and local community development. The components listed below make up the program and apply to high schools and community organizations that participate in the program. Schools or organizations that are unable to meet these criteria will be asked to leave the program.

Youth in Philanthropy Mission statement

Youth in Philanthropy (YiP) is a youth-led program designed to introduce motivated high school-aged young people to philanthropy and local community development. YiP aims to empower youth to make change in their community through educational opportunities in the form of site visits, events, volunteering and grantmaking.

Youth in Philanthropy Committees

- Each participating high school and community organization will establish one Youth in Philanthropy Committee at the beginning of the school year. Committees are student-led, stand-alone, and extracurricular with one - two staff advisors to provide guidance and support.
- Each committee will be open to all youths who wish to participate, from every senior high-grade level (Gr. 9 to Gr. 12).
- Each committee will host an orientation meeting in the Fall to introduce interested youth to the program. Each committee will also be invited to the annual conference in the Fall. The conference will provide introductory information to prepare them for the year ahead.
- The Winnipeg Foundation will provide each committee with an administrative grant of \$600 to cover annual expenses related to the project. At the end of the year, committees will provide a report accounting for the use of these funds. Any unused funds must be returned to the Foundation by June.

Grantmaking

- The Winnipeg Foundation will provide each participating YiP Committee with \$6,000 of Community Building dollars for grantmaking. YiP grantmaking criteria are as follows:
 - Grants can only be made to registered charities that adhere to the Manitoba Human Rights Code
 - Projects must primarily benefit the citizens of Winnipeg
 - No single organization shall receive more than \$3,000 from one committee
 - Each year, committees must be dedicated to responsibly spending the full \$6,000
- Each YiP committee will actively participate in a grantmaking process that begins with identifying community needs and assets and developing students' grantmaking priorities. The process also includes researching charities, conducting site visits, making written grant recommendations to The Winnipeg Foundation, and evaluating grantmaking efforts.

Endowment Building

- Each participating YiP Committee will establish an endowment called *the (High School) Philanthropy Fund*. This will form part of the consolidated trust of The Winnipeg Foundation and will earn annual income and operate on the same basis as all other funds.
- Committees will use the annual income from their fund to supplement their grantmaking dollars from the Foundation. If a committee does not use these dollars within the current granting year, the sum will be used towards the committee's grant allocations first, in the following year before applying that year's Community Building dollars.
- YiP committees are encouraged to make donations to their committee's YiP endowment fund by returning part of their administrative grant or through organizing fundraisers. Their contribution to the fund will be matched by The Winnipeg Foundation, to a maximum of \$600 per year.
- When a committee's endowment fund grows, they have more money to grant out beyond the \$6,000. If a committee does not grant the additional funds generated by their fund, those funds will carry over to be used to grant the following year. If the committee has not granted the additional funds generated from their endowment for three years, those funds will no longer be available to grant and will be given to The Winnipeg Foundation's community building fund.
- If a participating YiP Committee school opts out of the program for more than three years, annual income from their *(High School) Philanthropy Fund* may be used by The Winnipeg Foundation for general community grants to community organizations. The school will also be placed on the Youth in Philanthropy waiting list.
- The total amount allocated for YiP grants from Community Building Funds is approved as part of the grants budget at the beginning of the fiscal year. The individual grants are approved by the Vice President of Community Grants and reported to the Strategic Initiatives committee.