

# Major Capital Information Session

March 19, 2024

THE  
WINNIPEG  
FOUNDATION  Your Community Foundation  
For Good. Forever.



# Welcome!



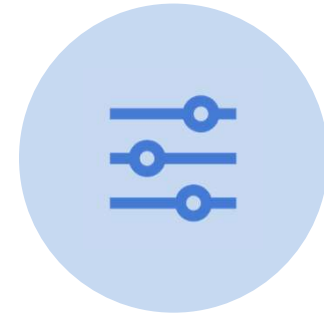
## Captions

More → Language and  
Speech → Turn on live  
captions



## Neneth Banas

Manager of Grants



## Teams

Chat, Chat bubbles,  
Notes, and  
Recording



# Overview



The Winnipeg Foundation



Our Granting & Strategic Plan



Major Capital Grants



Criteria and Guidelines



Application process and assessment

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# Our vision

'A Winnipeg where community life flourishes for all'



# The Role of our Donors

- The Foundation accepts gifts of any size.
- Endowed funds are pooled and invested



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# 2023 Granting

While The Foundation may be best known for our **Responsive Community Grants**, our distributions support a variety of community activities.

**\$85.6 MILLION  
TOTAL!**

AGENCY AND DESIGNATED \$30.5 MILLION

RESPONSIVE \$16.5 MILLION

DONOR ADVISED \$14.1 MILLION

MANAGED \$8.8 MILLION

ENDOW MANITOBA \$7.0 MILLION

LEADERSHIP PROJECTS \$5.6 MILLION

SCHOLARSHIPS \$3.1 MILLION

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# 2023 Granting



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# Community of Well-Being

The Winnipeg Foundation's  
2023-2026 Strategic Plan

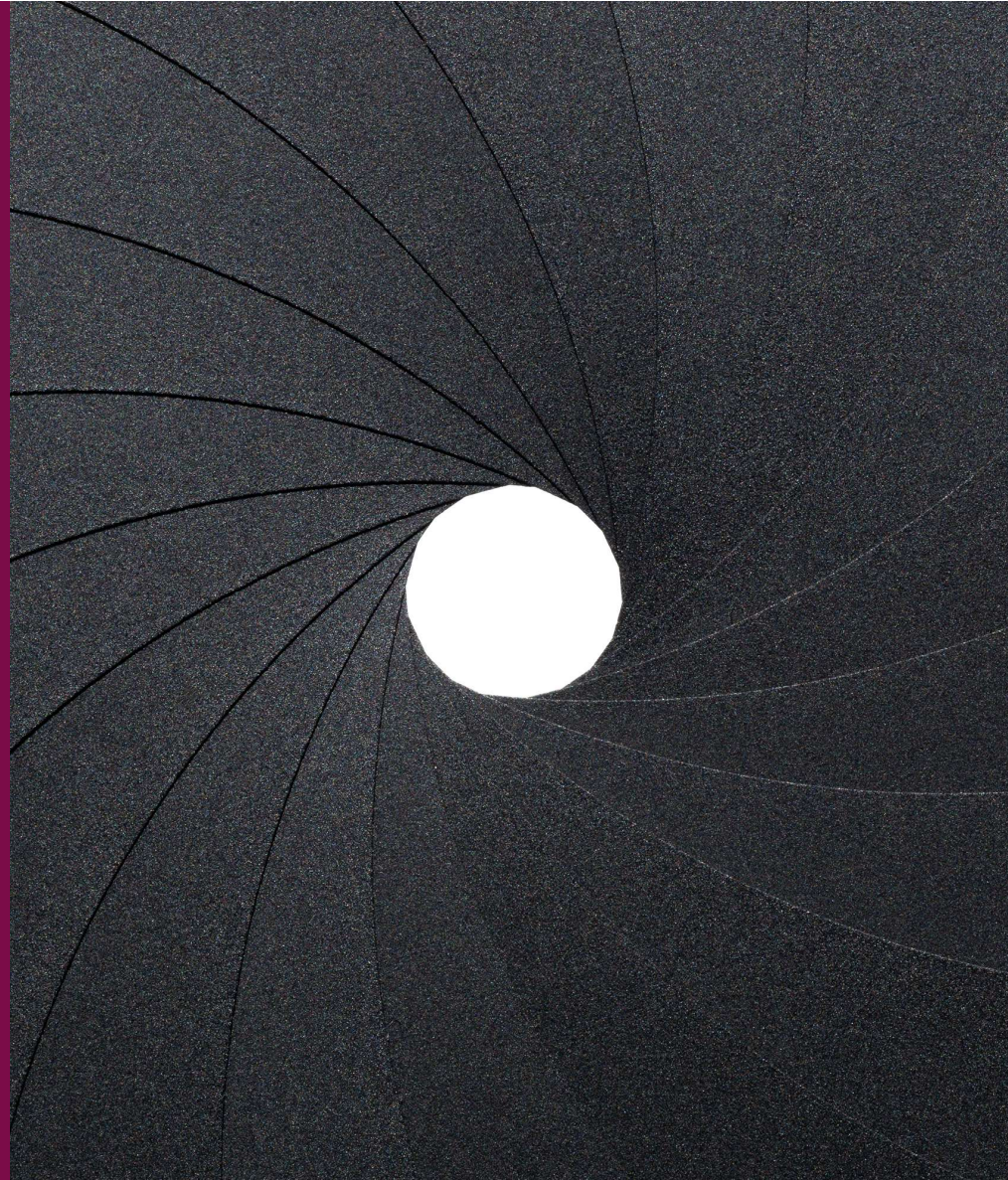




# Strategic Plan

## Foundational Lenses

- Diversity, Equity and Inclusion
- Truth and Reconciliation
- Climate



# Our Strategic Plan in Action

Community Impact, Key Strategies:

1. Increase equity in the philanthropic sector
2. Increase support to address the six priority areas identified by Vital Signs 2022
3. Increase support (beyond grant dollars) to the non-profit sector

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# Major Capital Grants Program



2-Stage Application



Policies and guidelines is available on the Major Capital Grants page under "Criteria"



<https://www.wpgfdn.org/granting/special-program-grants/major-capital-grants/>



Requests for capital projects \$100,000 and greater

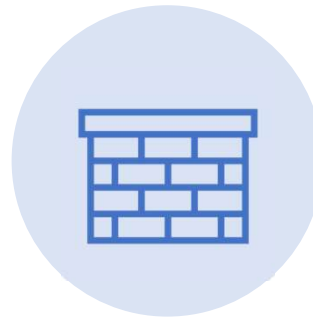
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# Types of Capital Projects



Projects with a formal capital campaign



Very large capital projects

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# Recent Statistics



2019/20- **15** applications Stage 1 (Total request \$5.1 M) to **10** invited in Stage 2 → **8** approved at \$1.75M



2021/22- **40** applications Stage 1 (Total request \$18.1 M) to **22** invited in Stage 2 → **20** approved at \$3.96 M



2023/24- **63** applications Stage 1 (Total request \$43.M) to **21** invited in Stage 2 → **18** approved at \$5.9 M

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# Major Capital Grants Criteria

- Only registered charities or other qualified donees
- Projects must primarily benefit the people of Winnipeg
- Applicants must either own the space or hold a long-term lease at least five years at the time of grant approval

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# Major Capital Grants Criteria

- Only organizations that have a grant history with The Winnipeg Foundation and have received and reported on at least one grant are eligible to apply
- Applicants must arrange a pre-consultation meeting prior to submitting Stage 1 application
- Project readiness is a key factor

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# Major Capital Grants Criteria

- Preference will be given to applications where more than 50% of the total project budget is confirmed
- For projects with less than 50% of the budget secured, preference will be given to communities that have not benefitted equitably from grants and are underfunded by the philanthropic sector

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# Major Capital Grants Criteria

- Organizations that have a current outstanding Major Capital Grant are not eligible to apply for a Major Capital Grant
- Applying for a Major Capital Grant does not preclude an organization to apply for a Community Grant or Special Grant in the same year it must be for a different project

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# Major Capital Grants Eligible Costs

- Major Capital Grant covers for specific purposes/projects
- Major Capital Grant will not cover initial project costs or preliminary planning and development (e.g. drawing or estimates)
- Grants do not cover related to activities undertaken before the Grants Committee or Board Decision

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# Application & Decision Timeline



## Pre-consultation

- Schedule an appointment between Friday March 22 to Friday April 26
- Email [grants@wpgfdn.org](mailto:grants@wpgfdn.org) for booking schedule



## Stage 1

- Application opens Monday April 1
- Due Wednesday May 1 at 4:30 pm
- Notification of status in late May



# Application & Decision Timeline



## Stage 2

- By invitation only Friday May 31
- Due Thursday June 27 at 4:30 pm

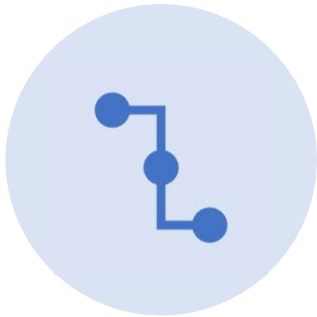


## Decision

- Requests under \$500,000 in mid- November
- Requests over \$500,000 in mid- December (Board of Directors)



# Pre- Consultation Requirement



Connect  
between  
March 22 to  
April 26



Share your  
project idea



Discuss  
eligibility and  
project  
readiness



# Pre- Consultation Requirement

Major Capital Pre-Consultation  
25 minutes



March 22 with Neneth Banas

< > March 2024

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Select staff (optional)

Neneth Banas

8:00 am	8:20 am	8:40 am
9:00 am	9:20 am	9:40 am
10:00 am	10:20 am	10:40 am
11:00 am	11:20 am	1:30 pm
1:50 pm	2:10 pm	2:30 pm
2:50 pm	3:10 pm	



# Pre- Consultation Requirement

## Add your details

First and last name \*

Email \*

Phone number \*

---

## Provide additional information

What is the name of your organization?

What is your role in your organization?

Briefly describe your major capital project.

What is your total project budget?



# Sample- Booking Schedule Email 1

New booking: adfad for Major Capital Pre-Consultation



Community Grants  
To ● Neneth Banas



Mon 3/18/2024 8:28 AM



New booking from  
**adfad**

Major Capital Pre-Consultation with  
Neneth Banas



March 22, 2024  
8:00 AM - 8:25 AM  
(UTC-06:00) Central Time (US & Canada)

[Join your appointment](#)



via Microsoft Teams






# Sample- Booking Schedule Email 2

Confirmed: Major Capital Pre-Consultation

 Community Grants  
To  Neneth Banas

 booking.ics 6 KB



To save the appointment in your calendar open this file.

  Reply  Reply All  Forward  

Mon 3/18/2024 8:28 AM

Hi adfad,  
**Your booking is confirmed.**

### Booking details

Service Name	Major Capital Pre-Consultation
With	Neneth Banas
When	March 22, 2024 8:00 AM - 8:25 AM (UTC-06:00) Central Time (US & Canada)

To reschedule click this section.







# Sample- How to reschedule or cancel



## Community Grants

Upcoming booking for  
adfad

### Major Capital Pre-Consultation

  
March-22-24  
8:00 am (25 minutes)  
  
Neneth Banas



Reschedule
Cancel booking
New booking


⌚ All times are in (UTC-06:00) Central Time (US & Canada)



# Sample- How to save in your calendar

Confirmed: Major Capital Pre-Consultation

 Community Grants  
To  Neneth Banas

 booking.ics 6 KB



To save the appointment in your calendar open this file.

  Reply  Reply All  Forward  

Mon 3/18/2024 8:28 AM

## Additional Information

Hello there,

Thank you for setting up your appointment.

### Preparation before our meeting:

We recommend that you watch the Major Capital Information Session. To find the video, go to The Winnipeg Foundation website, then go to Granting, then go to All Grants Program, select Major Capital on the chart, then scroll down to watch the video on the Major Capital page.

Please note that we will be discussing your project eligibility, idea, readiness, and budget.

### Email reminder:


You will receive a reminder email two hours before our meeting.

### Internet or Microsoft Team Issue:

If you are having a connection issue on the day of our meeting, please email me at [nbanas@wpgfdn.org](mailto:nbanas@wpgfdn.org). Similarly, I will email you as well. I will call you over the phone for our meeting instead.



# Sample – How to Save in your calendar

 The organizer has not requested a response for this meeting. This appointment conflicts with another one on your calendar.

**Major Capital Pre-Consultation**

Organizer: Community Grants Sent N

Time: Friday, March 22, 2024 8:00 AM-8:25 AM

Location: Additional Information

Respond:  Accept  Tentative  Decline

<https://teams.microsoft.com/join/19%3ameeting%3d25223b545af4-4935-458a-928a-aa90e3acee1c%2522%252c%2522Oid%2522%253a%25220dca01df-f176-4e90-83cf-c796e44d4ad1%2522%257d%26webjoin%3dtrue%26unified%3dtrue&bid=Grants1@wpgfdn.org&biz=0&aE=True&ssid=tEjaHWiWU-zu4uTsN1sGA2>

If you're joining from another device, use the link below.

**Join Teams Meeting**

en-CA

<https://teams.microsoft.com/join/19%3ameeting%3d25223b545af4-4935-458a-928a-aa90e3acee1c%2522%252c%2522Oid%2522%253a%25220dca01df-f176-4e90-83cf-c796e44d4ad1%22%7d>

Meeting ID: 243 558 714 917

Passcode: Tfcqtf

If you need a local number, get one here. And if you've forgotten the dial-in PIN, you can reset it.

Toll number: +1 431-804-8757 Toll-free number: (877) 568-0301 Conference ID: 783 430 290#

Local Number: <https://dialin.teams.microsoft.com/9e49f6f2-1870-47fc-b7fb-b94a606ed2eb?id=783430290> Reset Pin: <https://dialin.teams.microsoft.com/usp/pstnconferencing>

Learn More <https://aka.ms/JoinTeamsMeeting> | Meeting options: [https://teams.microsoft.com/meetingOptions?organizerId=0dca01df-f176-4e90-83cf-c796e44d4ad1&tenantId=3b545af4-4935-458a-928a-aa90e3acee1c&threadId=19\\_meeting\\_ODU1OWYzNTetYjdhZi00NWY5LWExMzYtZTRjNTRiZWRRmMTJj@thread.v2&messageId=0&language=en-CA](https://teams.microsoft.com/meetingOptions?organizerId=0dca01df-f176-4e90-83cf-c796e44d4ad1&tenantId=3b545af4-4935-458a-928a-aa90e3acee1c&threadId=19_meeting_ODU1OWYzNTetYjdhZi00NWY5LWExMzYtZTRjNTRiZWRRmMTJj@thread.v2&messageId=0&language=en-CA)

# What we look for in an application



# Stage 1 Application

**Pre-consultation is a requirement**

**Case for Support** (suggest 300 words)

- Description of project
- Why project is needed
- How it will benefit community

**Budget**



# Stage 1 Assessment Criteria



## **Project readiness**

- Planning
- Budget



## **Grant history**

- Received and reported on a grant



# Stage 1 Assessment Criteria



## **Impact on the organization and/or community**

- Clear benefit
- Long lasting



## **Context with other applications**

- Number of applications received
- Support across the charitable sector





# Stage 2 Application

## Building on Stage 1 application

- More detailed project description and evidence of need
- If applicable: more information about capital campaign
- Financial support for on-going operating costs

## Questions on:

- Implementation
- Needs
- Outcome

## Budget



# Stage 2 Assessment Criteria



## **Organizational preparedness**

- Project timing
- Skills and expertise
- Community involvement



## **Building on project readiness**

- Implementation
- Timeline
- Outcome- program space use



# Stage 2 Assessment Criteria



## **Diversity, Equity and Inclusion**

- Organizational commitment to DEI



## **Facility or building standards**

- Accessibility
- Environment



# Stage 2 Assessment Criteria



## **Budget**

- Confirmed funding to date
- Quotes

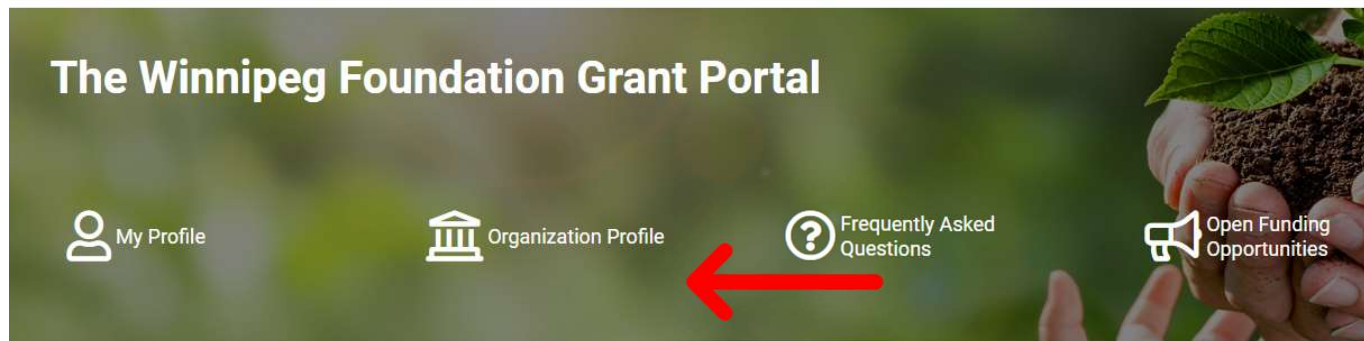


## **Other documents**

- Letters of support from community partners
- Drawings



# Application in the Grant Management System



## Applicant Portal

2  
Action Items

Grant Activities

Correspondence

Payments

## My Applications

IN PROGRESS   SUBMITTED   ACTIVE GRANTS   HISTORICAL GRANTS

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# Certifying your organization

ORGANIZATIONAL INFORMATION   ORGANIZATION DESCRIPTION   DOCUMENTS   CONTACT INFORMATION   **CERTIFICATION**

I certify that the information contained in this organization profile is accurate and current.

[← BACK](#)

[Save My Work](#)

[→ Submit Profile](#)

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# When your application is complete

- View/print
- Submit
- Application will now appear under My applications – Submitted
- Automated correspondence will confirm your submission
- Delete any old drafts

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# Recent Major Capital Grants

## **Le Musée de Saint-Boniface Museum \$100,000**

- Preservation of the building

## **The Hindu Society of Manitoba \$250,000**

- Increasing accessibility

## **North End Women's Centre \$350,000**

- Expansion

## **Main Street Project \$550,000**

- Renovations and upgrades

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# General Tips



Be clear and  
concise



Use plain  
language



Proofread your  
application

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# A note about requirements and deadlines

- Pre-consultation is a requirement
- Review and certify your organizational profile
- The application portal closes at 4:30
- Any in-progress applications can't be submitted after the portal closes
- It can take a few minutes for an application to be submitted
- Please click "Submit" in advance of 4:30 to allow the application to go through

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# Questions?

To schedule a pre-consultation meeting, email [grants@wpgfdn.org](mailto:grants@wpgfdn.org) for the booking schedule





[wpgfdn.org](http://wpgfdn.org)

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204.944.9474 | [info@wpgfdn.org](mailto:info@wpgfdn.org)